|  |
| --- |
| **Title in English***Title in Turkish* |

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# Abstract

At the beginning of the article, there should be an English summary ranging between minimum 150 and maximum 250 words, reflecting the essence of the research topic. Just below the abstract, keywords of at least 3 and at most 5 words that are directly related to the article should be provided. Under the keywords, there should be Turkish translations of the Abstract and keywords.

**Keywords:** Keywords of at least 3 and at most 5 words that are directly related to the article should be provided.

# Öz

Bu kısımda, araştırma konusunun özünü yansıtan nitelikte, en az 150 en fazla 250 kelimeden ve tek paragraftan oluşan, 10 punto ile yazılmış Türkçe özet bulunmalıdır.

**Anahtar Kelimeler:** Anahtar Kelimelerin Türkçe çevirileri bulunmalıdır.

# INTRODUCTION

Title: 11 pt., bold and automatic numbering should not be used.

Main Text: The main text should be in A4 size (16.5 x 24.7 cm), properly margined 2,5 cm from top, bottom, right, and left each, in MS Word program with Times New Roman font, 10 pt, using single line spacing. Paragraph spacing should be set as 6 pt before-after, paragraph indents should be 0.5 cm from the left. As the text alignment, full justification should be used. In cases where font use is required in the text, the font file should be sent, as well.

# FIRST LEVEL HEADINGS

Title: 11 pt, Bold, First letter of each word capitalized, Automatic numbering should not be used, Spacing should be 12nk before, 6nk after. For first-level headings, the Heading 1 style in the Article Template can be used.

## Second Level Headings

Title: 10 pt, Bold, First letter of each word capitalized, Automatic numbering should not be used, Spacing should be 6nk before, 6nk after, it should be indented 0.5 cm Inside. For second-level headings, the Heading 2 style in the Article Template can be used.

### Third Level Headings

Title: 10 pt. Bold, Italic, Only the first letter should be capitalized, Automatic numbering should not be used, Spacing should be 6pt before, 6nk after, followed by 0.5 cm indentation. For third-level headings, Heading 3 style in Article Template can be used.

# Table Setup

Table representation should be performed in accordance with version 7 of the APA publication guide. For detailed information, see https://apastyle.apa.org/style-grammar-guidelines/tables-figures/tables.

An example table is given below. The table number should be written in bold, 10 pt, 6 pt before and after, without indentation, left justified. The table name should be italic, 10 points, 1.15 space, double-spaced. The first barfi of each word in the table name should be capitalized. The table name should be short but understandable. All elements of the table must be single-spaced. Vertical borders should not be used in the table. The top and bottom of the first column of the table must be 1/2pt thick. The bottom of the last column of the table should be 1/2pt thick border. No other borders should be used in the table, except for rows containing totals or other summary information. The first column of the table should be left aligned. Other columns should be centered (If the text in the cell is too long, the columns may be left aligned). Optionally, a note can be added to the end of the table.

**Table 1**

*Table Title Italic and First Letter of Each Word Capitalized*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Variables | 1 | 2 | 3 | 4 | 5 |
| 1. Var a | – |  |  |  |  |
| 2. Var b | .75\*\* | – |  |  |  |
| 3. Var c | .17\*\* | .22\*\* | – |  |  |
| 4. Var d | .46\*\* | .45\*\* | .41\*\* | – |  |
| 5. XYZ | .26\*\* | .39\*\* | .28\*\* | .26\*\* | .35\*\* |
| Mean | 21.89 | 20.88 | 7.61 | 8.78 | 9.08 |
| Standard Deviation | 3.53 | 4.16 | 1.85 | 1.67 | 2.62 |
| Skewness | -.89 | -.62 | .02 | -.34 | .05 |
| Kurtosis | 1.23 | .06 | -.16 | .26 | -.15 |

Note. \*\**p*< .001; *XYZ* write the abbreviation of xyz

# Figure Setup

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**Figure 1**

*Figure Title Italic and First Letter of Each Word Capitalized*



Note. Explanations such as definitions of abbreviations in the figure, copyright attributions should be given here.

An example figure is given above. Figure number should be written in bold, 10 pt, 6 pt before and after, without indentation, left justified. Figure name should be italic, 10 points, 1.15 spacing, double-spaced. The first barfi of each word in the figure name should be capitalized. The figure name should be short but understandable. The texts in the figure should be written in a sans serif font between 8 and 14 points. Optionally, a note can be added to the end of the figure.

# Result (11 points and should not be numbered)

A text that only mentions the findings reached in this study should be designed. Citations should not be made under this heading.

# References

It should be based on version 7 of the APA citation system. All works cited in the article should be listed under the title of "Sources" in order of surnames of the authors. A work that is not cited should not be under this title. References should be written with single line spacing and 10 point size (Hanging - 1 cm.).

For related rules, see https://www.cihannumaakademi.org/cfbad/yazim-kurallari

This section should have Author Contributions, Conflict of Interest, Funding, Notes and Ethical Statement headings. Except for the notes title, other titles must be present. This section should start on a new page.

# Author Contributions

Contributions of the author(s) during the research process should be expressed in the section specified in the Article Template.

# Conflict of Interest

The conditions and relationships that may constitute a conflict of interest, if any, should be disclosed in the studies to be submitted for publication. If no conflict exists, the statement of "The Author(s) declare that there is no conflict of interest." must be added.

# Funding

If a fund has been received for the study, the supporting organization and the project number should be specified. If no funding has been received, the statement of "No funding has been received." must be added.

# Notes

# Additional information about the article (conference information, studies derived from thesis, etc.) should be stated in the notes section. This section may also include a statement of support or thanks.

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If ethics committee approval is not required for the study, it should be stated in the study as “There is no requirement of Ethics Committee Approval for review articles.”. However, in the studies that require ethics committee approval, the author(s) should add information regarding the approval (name of the committee, date and number of the approval) both in the method section of the study and in the Ethical Statement section.